

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Board of Directors
MINUTES, June 13, 2019

Directors Present

Stewart W. Martin, MD, President, Virginia Beach
Thomas E. Schwalenberg, Treasurer, Virginia Beach
Dennis J. Keane, Special Operations
Michael Brooks, Norfolk
Darren Padilla, Chesapeake
Donna Marchant-Roof, Virginia Beach
Edward M. Brazle, Virginia Beach
Genemarie McGee, RN, Vice Pres., VHHA
Jeffrey F. Wise, Norfolk
James B. Spicer, Suffolk
Hollye B. Carpenter, Northampton Co.
Lewis H. Siegel, MD, VaCEP
Jeffrey J. Meyer, Portsmouth
Jeffrey T. Terwilliger, Isle of Wight Co
John W. McNulty, III, Chesapeake
Jason "Todd" Lewis, Virginia Beach

Directors Absent

Christopher I. Jacobs, JD, Virginia Beach
Janice E. McKay, RN, Tidewater ENA
W. Travis Kirby, PA-C, EVMS
Charles Ray Pruitt, Accomack Co.
Paul S. Kea, Southampton Co.
Robert G. Burton, Norfolk
Daniel A. Norville, At-Large

Others Present

David Long, Executive Director and Secretary
Wayne Berry, Virginia Office of EMS

1. Opening – Dr. Martin called the meeting to order at 6:05 pm. Directors and guests introduced themselves. A **motion** was made, seconded and passed to approve the Board of Directors meeting minutes of 3-14-2019 as distributed.
2. Treasurer's Report – Mr. Schwalenberg provided an overview of financial statements and investment accounts and commented TEMS was in good fiscal shape.
3. Other Committee Reports – none.
4. Consent Agenda – Dr. Martin asked if any director would like to remove any item from the consent agenda for separate discussion and vote. There were no requests, and a **motion** was made, seconded and passed to approve the items on the consent agenda as presented below:
 - A. Approve letter of support for MMRS program request for State Homeland Security Grant funding
 - B. Reaffirm "Board Designated" funds: Kent J. Weber Fund Advisory Board, MMRS fund, Tidewater Regional Technical Rescue Team fund, Eastern Shore fund, and Hospital Preparedness Program fund
 - C. Acknowledge OMD Committee approval of the current regional EMS protocols and appendices, including Ambulance Diversion Plan (Hospital Closure Policy), Supplies Restocking Policy and Medication Kit Exchange Policy (no changes)
 - D. Acknowledge 2019 TEMS annual award recipients (June 16, 2019 @ Harbor Park)
5. Other Unfinished and New Business
 - A. Consider TEMS FY20 Regional Medical Director Contract - a **motion** was made, seconded to accept the revisions to the FY20 Regional Medical Director's Contract. Vote passed to approve the TEMS FY20 contract.
 - B. FY20 TEMS-VDH EMS Program Services Contract MOU 517 18 M045 (pending, income total same as FY19, \$356,435) - a **motion** was made, seconded and passed to approve receiving the FY20 EMS Program Services Contract.
 - C. FY20 TEMS-VDH EMS Training Funds MOU 517 18 M030 (ending, advised by OEMS program would end June 30, 2019) – OEMS update; All regional EMS Councils were advised during the May 2, 2019 Governor's Advisory Board meetings that the OEMS was not renewing the EMS Training Funds MOU. They did propose a new contract to hire a full time employee per planning district to

deliver Category 1 continuing education. Within 48 hours, that offer was rescinded by Adam Harrell. The Northern Virginia Fire Chiefs and Hampton Roads Fire Chiefs sent letters directly to Gary Brown expressing their concern. The response from Gary to Northern Virginia was that they would seek to work out a satisfactory solution. The response to the Hampton Roads Fire Chiefs was less accommodating. A **motion** was made, seconded and passed for the TEMS Board of Directors to craft and send a letter to the Office of EMS that addressed the poor communications, lack of sufficient information, and the impact on local agencies. (*Given the response to the Hampton Roads Fire Chiefs, the TEMS Board president decided against sending a letter at this time*).

- D. Consider FY20 local government financial support requests (same as FY19, total of \$52,965, equivalent to 5% of the amount localities receive from the EMS Return to Localities funding) - a **motion** was made, seconded and passed to approve FY20 local government funding.
 - E. Consider TEMS FY20 Operating Budget as prepared by Audit and Finance Committee, recommended by Executive Committee - a **motion** was made, seconded and passed to approve the TEMS FY20 Operating Budget prepared by the Audit and Finance Committee and recommended by the TEMS Executive Committee.
 - F. OEMS – EMS re-designation – reported that a letter had been prepared by Gary Brown, Director of OEMS to the VDH Commissioner of Health recommending re-designation for three years. We have not received a letter from OEMS confirming the re-designation.
 - G. Other – Hampton Roads Chamber of Commerce – TEMS became a member of the Hampton Roads Chamber of Commerce effective June 1, 2019.
6. Governance – Jeff Meyer advised that the Governance committee has not met since February 19, 2016. He discussed the top three priorities from the TEMS Strategic Plan. These initiatives have been assigned to committees for work and will report on progress at future board meetings.
- A. 1.2 Identifying emerging trends and best practices EMS patient care, and seek region-wide efficiencies, consistency, cost-sharing, and reduce duplication – Education & Training Committee
 - B. 3.1 Promote the concept of regionalized training opportunities, including simulation training and assessment of the need for a regional EMS training academy, leverage the efforts of TCC, other training centers, individual agencies, EVMS, and the council – Medical Operations Committee
 - C. 4.2 Utilize data and nationally-recommended evidence-based EMS treatment guidelines to update protocols and medications in a timely manner – Performance Improvement Committee
 - D. The TEMS Board has one vacancy from the City of Franklin. Due to recent retirement of the fire chief, the chief administrative officer is holding off filling this vacancy until the new fire chief is in place.
7. Announcements – other dates, news and training on www.tidewaterems.org
- Sign up for email Response news www.tidewaterems.org/listserv
8. Adjournment – With no additional business, Dr. Martin adjourned the meeting. The next meeting is scheduled for Thursday September 5, 2019.

Minutes prepared by David Long