

TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.

Board of Directors

MINUTES, March 11, 2021

Directors Present

Thomas E. Schwalenberg, Treasurer, At-Large
Brian Phillips, Special Operations
Jason "Todd" Lewis, Virginia Beach
Genemarie McGee, RN, Vice Pres., VHHA
Donna Marchant-Roof, Allied Health
Lewis H. Siegel, VaCEP
James B. Spicer, Suffolk
John DiBacco, Norfolk
Christopher I. Jacobs, JD, Virginia Beach
Michael T. Brooks, Norfolk
W. Travis Kirby, PA-C, EVMS
Jeffrey J. Meyer, Portsmouth
Edward M. Brazle, Virginia Beach
Clayton Gaskins, Southampton Co.
Robert G. Burton, Norfolk
Stewart W. Martin, MD, President, Virginia Beach
Janice E. McKay, Tidewater ENA

Daniel A. Norville, Virginia Beach
Hollye B. Carpenter, Northampton Co.

Directors Absent

Charles Ray Pruitt, Accomack Co.
Darren Padilla, Chesapeake
John W. McNulty, III, Chesapeake
Vernie Francis, Franklin
Pat Humphries, Isle of Wight

Others Present

David Long, Executive Director and Secretary
Wayne Berry, Office of EMS

1. Opening – Dr. Martin called the meeting to order at 6:05 pm. Directors and guests introduced themselves. A **motion** was made, seconded and passed to approve the Board of Directors meeting minutes of 12-10-2020.
2. Treasurer's Report – Mr. Schwalenberg provided an overview of financial statements and investment accounts and commented TEMS was in good fiscal shape. Additionally, he reported that the first draft of the FY22 Budget was reviewed by the Audit and Finance Committee. The FY 22 budget includes a two percent increase COLA for employees, and line items for warehouse operations.
3. Other Committee Reports – None.
4. Consent Agenda – Dr. Martin asked if any director would like to remove any item from the consent agenda for separate discussion and vote. There were no requests, and a **motion** was made, seconded and passed to approve the items on the consent agenda as presented below:
 - A. Approve Hampton Roads Mass Casualty Incident Response Guide (previously approved March 2017, no changes)
 - B. Acknowledge Approval of Tidewater Regional Trauma Triage Plan by OMD Committee (approved March 2021)
 - C. Acknowledge Approval of Tidewater Regional Stroke Triage Plan by OMD Committee (approved March 2021)
 - D. Acknowledge Approval of Tidewater Regional STEMI Triage Plan by OMD Committee (approved March 2021)
 - E. Approve the TEMS Regional EMS Awards Program (previously approved March 2018, no changes)
 - F. TEMS Bylaws 3/11/21 (Bylaw change adding Allied Health to At-Large Organizations)
5. Other Unfinished and New Business
 - A. FEMA Public Assistance Grant Funding – reimbursement – Mr. Long reported that TEMS/HRMMRS applied for FEMA Public Assistance reimbursement for COVID response. Our initial application was reviewed and approved. Hence, we had submitted two addendums and both of those have also been approved. Current guidance increases the reimbursement from 75 % to 100%, which results in

an award \$84,000. The paperwork has been signed and now sits at the Virginia Department of Emergency Management for payment.

- B. TEMS Healthcare Education Expo – Mr. Long advised the 2021 Healthcare Expo has been canceled due to COVID-19. He also reported that the 2022 Healthcare Expo has been scheduled and a contract with Delta Hotels is moving forward.
 - C. Coronavirus (COVID-19) – Payroll Protection Program; Mr. Long reported that TEMS was eligible for a second round of funding from the Payroll Protection Program (PPP). Towne Bank reviewed and approved our application and forwarded it to the Small Business Administration (SBA). The SBA reviewed and approved our application. To execute the loan application, a **motion** was made, seconded and passed to approve accepting the second round of PPP funding.
 - D. TEMS programs update (HRMMRS, EVHC, CISM) – Mr. Long reported that HRMMRS continues to pursue federal grant opportunities and will be applying in the State Homeland Security Grant Program (SHSP), as well as Urban Area Securities Initiatives (UASI) grant. EVHC is busy with closing out the Budget Period (BP) 2 grant, preparing for the BP-3 grant, and has now been awarded COVID-19 grant funding. The program is fully staffed and has over a half million dollars in inventory at the warehouse. TEMS is working to restructure the CISM program. In the restructuring process, there will be an emphasis on rebranding and additions to the menu of services. Behavioral and Mental Health Wellness is an area of interest due to rising public safety suicides.
 - E. Other
6. Governance – Mr. Meyer advised that the Governance committee met on March 11, 2021.
- A. Pending appointment to the Board of Directors – Southampton County – Clay Gaskins – Mr. Meyer presented the nomination of Clayton Gaskins to represent Southampton County. A **motion** was made, seconded and passed to approve this Board appointment.
 - B. Reappointment of Board of Directors members for term April 1, 2021 – March 31, 2023 – On behalf of the Governance Committee, Mr. Meyer presented a slate of Directors for the upcoming term. A **motion** was made, seconded and passed to approve the slate of directors.
 - C. Officers of Board of Directors for term April 1, 2021 – March 31, 2023 - On behalf of the Governance Committee, Mr. Meyer presented a slate of Officers for the upcoming term. A **motion** was made, seconded and passed to approve the slate of officers.
 - D. Consideration of Strategic Regional EMS Plan, 2021-2023 – Mr. Meyer – the Strategic Regional EMS Plan was due for triennial review. On behalf of the Governance Committee, Mr. Meyer presented the draft of the Strategic Regional EMS Plan. Following some discussion, a **motion** was made, seconded and passed to approve the Strategic Regional EMS Plan with the provision that the plan was amended to include behavioral and mental health wellness.
 - E. Other – Dr. Martin advised he will be stepping down as Board President after 23 years of service. He was congratulated and THANKED for all that he has done during his tenure. We are pleased that he will remain on the Board, as well as continue serving as the TEMS Regional Medical Director and Chair of the OMD Committee. Dr. Martin passed the “gavel” to our incoming president Dr. Lewis Siegel. Genemarie McGee presented Dr. Martin with a few gifts of appreciation for his service!
7. Announcements – other dates, news and training on www.tidewaterems.org
- Sign up for email Response news www.tidewaterems.org/listserv
8. Adjournment – With no additional business, Dr. Martin adjourned the meeting. The next meeting is scheduled for Thursday June 10, 2021.

Minutes prepared by David Long