

**TIDEWATER EMERGENCY MEDICAL SERVICES, INC.**  
**PATIENT AND PROVIDER SAFETY PERFORMANCE IMPROVEMENT COMMITTEE MEETING MINUTES**

**Meeting Date: July 13, 2017**

**Meeting Location: TEMS Office**

**Chaired By: Tyler Kerr**

**Begin Time: 1530**

**End Time: 1630**

**Members Present: Forrest Winslow, Christi Budy, Skip Hall, Tyler Kerr, M Bagwell, Vicky Bagwell, Jay Porter, Rainey Dail (phone)**

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
Introduction and Approval of Minutes	Introduce and approve the May 2017 minutes.	Minutes not available	N/A	N/A
TEMS Data	<ul style="list-style-type: none"> <li>• Q2 data presentation (Data Group)-data briefly explained and looked at but not complete</li> <li>• Any other items-need to add weight to future pulls</li> <li>• Agency feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Jay to parse data</li> <li>• Agencies to review cases</li> </ul>		<ul style="list-style-type: none"> <li>○ Agencies look at cases and note by Sept 1</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• TEMS medication article-no corrections, ready to send</li> <li>• New members-need to encourage new members and attendance</li> <li>• Drug box organization-box is cluttered and can be difficult</li> <li>• Introduction to TEMS structure</li> </ul>	<ul style="list-style-type: none"> <li>• TEMS to publish article</li> <li>• Find new members</li> <li>• Explore sorting and box options if box is determined to be root cause</li> </ul>		<ul style="list-style-type: none"> <li>• Jay</li> <li>• Agencies</li> <li>• Referral if determined to be cause</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• General ways to reduce error-Handtevey, reference sheets</li> <li>• Project moving forward-determine if med errors are true med errors, documentation or drug box—root cause</li> <li>• TEMS protocol issues include cyanokit and epi dosing contradictions, multiple doses for different protocols.</li> <li>• Determine “rate error”</li> </ul>	<ul style="list-style-type: none"> <li>• Examine data</li> </ul>		
Next Meeting	The PPS PI Committee meeting will be held on September 14, 2017 at the TEMS Office at 1530.	N/A		N/A