

Tidewater EMS Council FY21 First Quarter Report

July 1 – September 30, 2020

This EMS quarterly report summarizes state EMS contract deliverables (shown in black) and related council activities (shown in *blue* and in *italics to support black and white printing*). Following the state EMS contract deliverables is additional information of interest to the Board of Directors and other interested parties regarding Council activities in support of the EMS community and activities reported by Hampton Roads Metropolitan Medical Response System (MMRS), Eastern Virginia Healthcare Coalition (EVHC) and the VA-1 Disaster Medical Assistance Team (DMAT).

A. Regional Infrastructure

1. Regional EMS Council Office Hours

The Tidewater EMS Council (TEMS) main office at 1104 Madison Plaza, Chesapeake, VA 23320 maintains normal business hours between 8:30 am – 4:30 pm weekdays. The office is continuously staffed during normal business hours and is often staffed into the early evening. The Eastern Shore EMS Council maintains and loans certain training equipment and supplies with a location established at the Eastern Shore Regional Fire Training Center at 28598 Beacon Road, Melfa, VA 23410.

2. Continuity of Operations Plan (COOP)

Due 2nd quarter.

3. Employee Qualifications and Performance

Position descriptions for each of the staff positions at TEMS submitted to OEMS with 1st quarter deliverables.

4. Notification of position vacancy.

One EMS vacancy occurred during the quarter. Mike McMahon, the Performance Improvement and Education Coordinator, resigned effective July 3, 2020. TEMS quickly posted a job announcement, screened applications, and conducted interviews. TEMS provided a job offer to one of the candidates and she subsequently accepted. Valerie Vagts began employment as the Performance Improvement Coordinator on September 16, 2020.

5. Organizational Information

- a. Agency wide organizational chart, including all employees/staff.
- b. Names of all the members of the Board of Directors
- c. List of Board Members paid through contract funds.
- d. Disclosure of board members, employees and/or staff relationships with service or entity regulated by OEMS

The following updated documents were submitted to the OEMS with 1st quarter deliverables: current TEMS organization charts (one indicating all staff and reporting relationships), the roster of the Board of Directors, and board/staff disclosure which includes information about payment to board members as applicable as well as any board/staff regulated by OEMS.

6. Documentation and Reporting

- a. Inclusion of appropriate parties in mailings
TEMS continuously includes appropriate OEMS staff in all major correspondence to our regional stakeholders.
- b. Annual audited financial report by 12/31 (for prior year)
Due 2nd quarter.
- c. Quarterly program reports reflecting progress related to the deliverables and other applicable tasks.

Submitted to OEMS each quarter, distributed to the Board of Directors and interested parties each quarter, and posted to the TEMS website.

d. Final annual report (for prior year)

Due 2nd quarter.

e. Post meeting minutes within 30 days, and submit to OEMS quarterly

Agendas and minutes from the Board of Directors as well as the regional Operational Medical Directors Committee, EMS Medical Operations Committee, the EMS PI Committee and various PI subcommittees, Education and Training Committee, Commercial EMS Committee, CISM Team and MCI Committee meetings held throughout the quarter posted to the TEMS website and submitted to OEMS.

f. Roster of all committee/sub-regional unit members.

Board and committee rosters submitted to OEMS with 1st quarter deliverables. All agendas and minutes, including meeting attendance, submitted to OEMS for the quarter.

g. Regional policies, bylaws, procedures.

Due 2nd quarter.

h. Each committee to meet quarterly unless otherwise approved, and will report agendas, rosters of attendees (signature and email address) and minutes.

Agendas, rosters and minutes from the regional Operational Medical Directors Committee, EMS Medical Operations Committee, the EMS PI Committee and various PI subcommittees, Education and Training Committee Commercial EMS Committee, CISM Team and MCI Committee meetings held throughout the quarter posted to the TEMS website and submitted to OEMS.

i. Quarterly financial statements of revenue and expenditures.

Submitted to OEMS each quarter.

7. Fees

TEMS charged the standard \$50/\$25 consolidated test site fee for practical examination. No fees collected during this quarter due to COVID-19.

8. State Committee Responsibilities

a. Regional Executive Directors Group

b. EMS Advisory Board

c. Assigned committees

The Executive Director did not attend the regional EMS Executive Directors Group meeting or the Virginia EMS Advisory Board meeting, both canceled due to COVID-19. The Medical Direction Committee meeting was also cancelled due to COVID-19.

9. VDH Health District Collaboration

Open invitation remains for VDH health district directors and emergency planners to participate on the PEMS-TEMS MCI Workgroup. The regional VDH public information officer is a member of the EMS Medical Operations Committee and included in all committee correspondence. Included emergency planners in all meetings and communications of the Eastern Virginia Healthcare Coalition (hosted by TEMS).

B. Regional Medical Direction

1. Regional Medical Director

a. Scope of Services

b. Signed contract

The FY21 RMD and A-RMD contracts between TEMS and Stewart Martin, MD and Joel Michael, MD respectively were approved by the TEMS Board of Directors on June 11 and submitted to OEMS with 1st quarter deliverables.

2. Regional Medical Protocols

- a. Annual review, triennial revision or as necessary, of BLS and ALS medical protocols, post to website, proof of approval by Board.
- b. Titles of protocols based on current VPHIB data dictionary
- c. Electronic copy of protocol revisions to OEMS
- d. Proof of notification of protocol posting to regional stakeholders
- e. Proof of distribution of Protocols to stakeholders and OEMS

Due 4th quarter.

3. Regional EMS Supplies Restocking Program

- a. Update and revise medication and supplies restocking plan.
- b. Provide OEMS with copy of program, and show approval by Board.

Due 4rd quarter.

4. Regional Medication Kit Exchange Program

- a. Review, revise and coordinate exchange program for hospitals and agencies.
- b. Provide OEMS with copy of plan, and show approval by Board.

Due 4rd quarter.

Related drug and IV box support includes:

<i>FY21 IV and Drug Box Activity</i>					
	<i>Drug/IV Box Incidents Reported</i>	<i>Red Drug Boxes Replaced</i>	<i>Orange IV Boxes Replaced</i>	<i>New Red Drug Boxes Issued</i>	<i>New Orange IV Boxes Issued</i>
<i>First Quarter</i>	<i>49</i>	<i>12</i>	<i>7</i>	<i>2</i>	<i>2</i>
<i>Second Quarter</i>					
<i>Third Quarter</i>					
<i>Fourth Quarter</i>					
<i>Total FY19</i>					

C. Regional Planning

1. Regional EMS Plan

- a. Review and revise the Regional Strategic EMS Plan.
 - 1. Review of council mandates (Code of Virginia)
 - 2. Review current version of State EMS plan
 - 3. SWOT Analysis
 - 4. Planning Committee work to vision for region.
 - 5. Mission Statement
 - 6. At least 4 core strategies with strategic initiatives
 - 7. If no changes, proof of review and approval of existing plan by Board.
- b. Provide OEMS with copy of plan
- c. Proof of notification of plan posting to web to regional stakeholders.
- d. Proof of distribution of plan to stakeholders and OEMS.

Due 3th quarter.

2. Stroke Triage Plan (STP)

- a. The contractor will develop a Regional Stroke Triage Plan and a Stroke Triage Committee to review the plan annually and revised as needed.
 - 1. The regional stroke triage committee shall include participants from all aspects of the EMS response.
 - 2. The Regional Stroke Triage Plan shall follow the current version of the Commonwealth’s Pre-hospital and Inter-hospital State Stroke Triage Plan and

include field triage decision scheme (also included in protocols), consideration for medevac utilization and stroke center descriptions.

3. The revised Regional Stroke Triage Plan shall be submitted to OEMS.

4. Notify stakeholder that the stroke triage plan has been developed and post the stroke triage plan and any pertinent medical protocol(s) conspicuously on the regional council's web site. Make a copy of either revised document available upon request.

Revised plan due 3rd quarter.

TEMS performance improvement committee structure includes one main PI committee and 4 PI subcommittees; Stroke, Trauma, STEMI, and Patient/Provider Safety, that report to the main PI committee. The minutes with attendance rosters and agendas are submitted to OEMS each quarter. FY21 Stroke and STEMI subcommittee meetings are held on the second Thursday of every even month at 2:30 pm. The Stroke PI and STEMI PI subcommittees met on August 13th, 2020.

3. Regional MCI/WMD/Infectious Disease Planning

a. Serve as a conduit of information for the planning and response related to a mass casualty, WMD, or emerging infectious disease event.

b. Host/attend meetings, collect and share information

c. Provide copies of agendas, attendance records, minutes and other documentation as proof of participation and accomplishments.

No meetings held during the first quarter. Also see Hampton Roads MMRS / MCI Preparedness report below.

d. Encourage and assist EMS agencies with development of MCI/WMD and/or emergency infectious disease plan. Include VDH health districts in development and planning.

e. Encourage and assist EMS agencies with development of continuity of operations plans.

f. Provide OEMS with plan(s)

Revised plan due 3rd quarter.

g. Provide evidence of facilitation of/assistance with an exercise every two years. Include an AAR/IP.

Due 3rd quarter.

TEMS remains prepared to assist agencies in planning for pandemic events in the region, as well as use the TEMS website and listserv to disseminate relevant information as it is received from OEMS and VDH, and the use of the council's web and telephone conferencing to facilitate creation or revision of protocols and plans when social distancing is required. TEMS continues to encourage and assist agencies in developing plans for continuation of services in the event of a pandemic emergency. The TEMS website includes extensive disaster preparedness and infectious diseases information (see left menu on home page) including EMS/healthcare worker as well as citizen preparedness.

4. Hospital Diversion Planning

a. Review/revise triennially or as needed hospital diversion plan with stakeholder input.

b. Provide OEMS with copy of plan, and show approval by Board.

c. Notify stakeholders of plan posting to web.

d. Proof of distribution of plan to stakeholders and OEMS.

Due 4th quarter.

D. Regional Coordination

1. Regional Information and Referral

a. Evidence of assistance regarding EMS issues to stakeholders.

b. Maintaining website, posting of documents as required in the contract.

- c. Maintain and update social media presence, include OEMS/VDH links.
- d. Provide customer satisfaction survey link on all electronic communications

The TEMS staff and experienced EMS leadership provide assistance to our EMS constituents when requested. Through phone, e-mail, fax, and office visits, staff responds to requests for assistance each month. Assistance was provided in the following areas (based on prior customer service statistics gathered by all staff members):

EMS Regulations - 4
EMS Continuing Education
Availability, location, requests for
EMS Courses - 2
General questions about EMS
Out of State Reciprocity
Training Material Requests
Training Equipment Loans
Medication Shortage Issues - 4

Drug/IV Box Issues/questions - 6
MCI Planning, Exercises and Resources
Requests for MCI Guide
CISM Team Requests and Info - 5
Requests for Protocols and Info - 4
Awards info - 20
Course and Test Registration
Grants Assistance - 6
Job and volunteer info

We had 4,235 “absolute unique visitors” to the TEMS website (www.tidewaterems.org) during the 1st quarter averaging 1,412 unique visitors per month, 4,235 total visits for the quarter and 10,494 page views for the quarter. [Google Analytics.] Staff members post new or updated information to the website on a nearly daily basis. As per the contract, all appropriate documents are posted to the website in a timely fashion.

tidewaterems.org website stats



We maintain a listserv (TEMSList) email system with 1180 EMS subscribers. We posted 24 messages to the list during the 1st quarter. (www.tidewaterems.org/listserv)

Published electronic Response newsletters twice monthly and distributed to the council’s listserv.

Social Media Accounts: Facebook Followers – 2,032; Twitter Followers – 188; Instagram Followers – 365

Conducted a meeting of the EMS Medical Operations Committee on August 12

Conducted a meeting of the EMS Education and Training Committee on August 19; the July and September meetings were canceled.

Conducted a meeting of the Audit and Finance Committee, August 11.

Conducted a meeting of the Operational Medical Directors Committee on September 8.

Conducted a Board of Directors meeting on September 10.

Conducted numerous other standing committee meetings as required by contract and noted elsewhere in this report.

2. Regional EMS PI and Trauma Triage Program

a. Maintain and revise as needed to reflect current practice, a region wide EMS Performance Improvement Plan (PIP) for general EMS responses and Trauma related EMS responses. Review and approval of the plan by the contractor's Board of Directors. Include:

- (1) A schedule and topics for three concurrent PI projects (general EMS patient care, an EMS system related item and a trauma patient care or trauma system related item).
- (2) Process that is capable of monitoring/assessing adherence to patient care protocols, and triage plans; EMS system issues, and identification of the educational needs of EMS providers in the region.
- (3) Maintain, and revise as needed, a PI template that an EMS agency can use to establish its own PI programs.
- (4) Provide quarterly updates on PI projects that are conducted in the contract year.
- (5) Identify the membership of the regional PI committee, objectives of the committee, and rules for participation in the meetings. The PIP shall allow for a representative of the OEMS to attend the PI meetings as desired by OEMS.

(a) Equal representation of Operational Medical Directors, hospitals from varied areas of the region, and EMS providers from each of the following, air medical agency, fire-based service, career, and volunteer services.

Revised and submitted to OEMS with the 1st quarter deliverables. Recommended by OMD Committee and approved by the Board of Directors at their 9/10/20 meeting.

(6) Hold quarterly PI committee meetings to review the input received and/or significant events reported. Identify needs based on review of PI information received by the contractor, and plan a course of action (protocol change, educational opportunity, process improvement, etc). The items/deficits and the process used to correct them shall be reflected in the minutes of the meeting, and shared with other regional stakeholders as needed and appropriate. Submit agendas, rosters and minutes (no patient identifiers) quarterly.

The EMS Performance Improvement (PI) Committee and Trauma Triage PI Subcommittee met 7/9 ad 9/10. The EMS PI Committee and the Patient & Provider PI Subcommittee continue to move forward with the implementation of the Handtevy system in the TEMS region. FY21 EMS PI Committee meetings and Trauma PI Subcommittee meetings are scheduled for the second Thursday of every odd month. Agendas, rosters and minutes submitted to OEMS each quarter.

(7) TEMS Handtevy Program

a) As of September 30, 2020 providers trained in Handtevy by jurisdiction:

- *Chesapeake – 186*
- *Norfolk – 193*
- *Portsmouth – 54*
- *Suffolk – 159*
- *Virginia Beach EMS – 200*
- *Isle of Wight – 47*
- *TEMS – those agencies that do not have their own version of ImageTrend for integration - 146*

b. Provide technical assistance to EMS agencies to assist them in complying with State EMS Regulations related to quality management reporting (12 VAC 5-31-600). The names of agencies and the nature of assistance provided to those agencies shall be submitted quarterly.

Regional Strategic EMS Plan, Board discussions, EMS Medical Operations Committee discussions and EMS/Trauma/Stoke/STEMI Performance Improvement committee and subcommittee discussions (reflected in minutes) all support technical assistance discussed and provided as requested and well as encouragement for agencies to submit quality data.

c. Actively encourage, not enforce, all EMS agencies within their region to meet state requirements and submit pre-hospital patient care data as required by the Code of Virginia (§ 32.116.1) and EMS Regulations 12 VAC 5-31-560. Quarterly reports shall include language that describes how this contract item was achieved.

See above. All EMS agencies invited to participate in the regional PI committee, subcommittee and initiatives.

d. Distribute regional, jurisdictional, and agency level performance improvement reports developed and provided by the OEMS, Trauma System Oversight and Management Committee (TSO&MC), and or the Trauma Performance Improvement Committee.

3. Trauma Triage Plan

a. Review annually and revise as needed and follow the current version of the Commonwealth's Pre-hospital and Inter-hospital State Trauma Triage Plan and include:

(1) A "field triage decision scheme".

(2) The field triage decision scheme shall be included within the trauma section of the Regional Medical Protocols

(3) A definition of a trauma patient

(4) Prehospital physiologic, anatomic, mechanism of injury, and special consideration criteria

(5) Medevac utilization for trauma

(6) Trauma center descriptions

(7) Description of each level of Virginia Trauma Center Designation

b. Post revised plan on website. Notify stakeholders that the plan has been revised and posted the Make a copy of either revised document available upon request.

Due 3rd quarter.

4. RSAF Program

a. Promote grant writing and review assistance services to agencies one month prior to submission deadline with electronic/hard copy notifications. Assist agencies to review and write RSAF grant applications upon request, and request assistance from grants administrator when appropriate.

TEMS promotes grant writing and review assistance services to any requesting EMS agency, and provides notifications to regional stakeholders via e-mail distribution lists and the TEMS website. TEMS provides any needed assistance, and solicits assistance from appropriate OEMS staff when appropriate. An electronic notice to TEMSList subscribers and EMS leadership, a Response newsletter article and website site information promoted the RSAF availability, the application deadline, encouraged electronic application and offered technical assistance. Queried EMS agency leadership of need for a grant workshop during the 1st quarter but did not receive any requests for conducting a workshop.

b. Conduct regional reviews and grading of grants as per regulations and policies governing the RSAF program.

1. Conduct two review and grading sessions during the contract period, and submit grades

2. Ensure that each application is reviewed consistently by grant review committee and assigned grade, using OEMS criteria.
3. Use the OEMS provided Grant Reviewer Guide.
4. Shall not notify agencies of the FARC recommendations prior to award date.

Conducted grant review and grading sessions on the Eastern Shore and the Southside during October 2020 and submitted grades and comments to OEMS. Also due in 4th quarter.

5. CISM Program

a. Ensure all first responders in their region have knowledge of mental health services. Option selected to maintain a CISM team.

(1) Maintenance of a regional CISM team.

(a) Up-to-date policies

TEMS maintains a multidisciplinary CISM Team which remains compliant with all OEMS policies and procedures regarding CISM. Team services are available 24/7 and the team can be reached via a published emergency number of 757 414-CISM (2476) which is answered by a Medical Transport dispatcher who relays a request for team services to an on-call team member. CISM Team operating policy reapproved without change by the Board of Directors and submitted to OEMS with 1st quarter deliverables.

(b) Provide quarterly statistical reports.

Submitted to OEMS quarterly. During the 1st quarter the team assisted 27 individuals during 1 intervention. The team had 45 volunteer members.

(c) Meet at least semi-annually. Submit minutes.

The team met August 26 and September 24 (follow-up meeting). The meeting focus was with leadership and future direction of the CISM team/program.

6. Regional EMS Awards Program

a. Conduct Regional EMS Awards Program

1. Title is (RC name) EMS Awards Program.
2. Regional Awards Program has same 11 categories and criteria as Governor's Awards, including scholarship.
3. Use of OEMS nomination form.
4. Schedule and publicize the awards program.
5. Award to each first place winner.

No activity this quarter.

b. Assure that regional nominations are judged and forward first place winners information to OEMS.

1. Appoint a committee to select regional winners.

2. Provide nominee information to Advisory Board Selection Committee.

3. Submit news release to local media and OEMS within one week of ceremony, using format provided by OEMS.

4. Follow state guidelines.

2020 Awards Program: The names and biographic information of 2020 regional award recipients were submitted to OEMS in the 1st quarter. OEMS prepared and distributed a news release to local media. The council also distributed the release electronically to local newspapers. Regional winner information and press release was also posted to the council's website.

7. Regional EMS Instructor Network

a. Conduct a minimum of one meeting to discuss educational performance improvement, issues surrounding EMS training, clinical requirements, field experience, administrative requirements, and CTS concerns.

- b. Notify all accredited EMS programs, EMS educators, OEMS DED Staff, OEMS Program Reps, and Emergency Operations Instructors of the meetings. Meeting notice distribution 30 days prior with agenda.
- c. Meeting should be set up for face to face networking, but may be conducted in a format allowing for feedback such as teleconference.
- d. Agenda, roster and minutes to OEMS

Due 4th quarter.

E. BLS-CTS Administration

1. Establish at least one OEMS approved CTS facility within its service delivery area.
2. July 1 – June 30 CTS schedule to OEMS Certification Testing Supervisor by Feb 1.
3. Publish CTS schedule on web site and CTS registration page by March 1.
4. Submit additions/cancellations to CTS schedule to OEMS Certification Testing Supervisor in advance.
5. Provide CTS schedule to Education Coordinators by March 15.
6. Register testing candidates.
7. Ensure CTS Evaluator compliance with PEG Manual.
8. Maintain list of current approved CTS Evaluators, and submit to OEMS quarterly.
9. Fee for initial testing.
10. Fee for retest.
11. No fees for written examination
12. Reporting of CTS expenses.
12. Adherence to guidelines of CTS P&P Manual

TEMS is compliant with all contractual obligations related to CTS. TEMS-area test sites are held at a single physical location located at Norfolk Fire Rescue Training Center in order to standardize and centralize site logistics. The CTS schedule for this year was posted and distributed as specified. Compliance with the CTS P&P manual is enforced during each site by on-site OEMS examiners. Test registration is conducted through a web-based application. TEMS charges fees to candidates as specified, and adheres to all guidelines specified in the CTS Manual. Due to COVID-19 and direction from OEMS, there were no CTS during the 1st quarter.

F. Regional Category One CE Program

1. Promote ALS and BLS CE that satisfies Category 1 requirements in each planning district.
The main council website, listserv and the Eastern Shore EMS website and listservs continue to list and promote available continuing education programs and are regularly updated.
2. Submit the website address of the CE program schedule within region.
www.tidewaterems.org (see upcoming training items on the right side, or click “Training Calendar” from left menu) and www.eastern-shore-ems.com (click Education/Training on left menu).

OTHER:

Other EMS Education Activities

- *Conducted oral interviews for 10 ALS students: July 14, 21, August 10, September 14, 16, and 29.*
- *Conducted written exams for 4 ALS providers entering the region or for retest purposes.*

Eastern Shore EMS Council

- *Accomack EMT-Advanced Course started in August with 22 students. Student count is currently holding at 18. This course will wrap up in January 2021.*
- *Northampton County EMT Course started in August 2020 with 16 students. Student count is currently holding at 13. This course will also wrap up in January 2021.*
- *Met with Scott Hall, ESCC Work Force and Development, in September to discuss the potential for ESCC to offer EMS training as a part of their curriculum.*
- *Continuing Education Classes have not resumed.*

Hampton Roads MMRS (Metropolitan Medical Response System)

MMRS Mass Casualty Incident Response Preparedness / Exercises and Training

- *28-29 August 2019: IS-400 course conducted at TEMS (19 students completed the course)*
- *Norfolk International Airport Full Scale Mass Casualty Exercise. On September 28, 2019 the Regional Coordinator and Vulnerable Populations Coordinator participated in the Norfolk International Airport Full Scale Mass Casualty Exercise at the airport's fire training center. The Coalition coordinated volunteer registration, moulage services and assisted in evaluating the exercise.*

MMRS Medical Strike Team - HRMMST

- *There was one response this quarter.*
- *Reimbursed HRMMST member sponsors for authorized personnel expenses including overtime & backfill as funds are available*
- *Maintained, repaired & replaced expired/worn equipment & supplies in HRMMST equipment cache and vehicles. Includes maintenance, repairs, fuel & insurance for HRMMST vehicles & scheduled vehicle & equipment cache checks, BGAN/air card subscriptions.*
- *Renewal of subscription and paid usage fees for MIR3; HRMMST notification system.*

MMRS Mass Casualty Incident & Disaster Response Equipment & Supplies

- *Prepared the consumable medical supplies (CMS) list to replace expiring supplies in the Strike Team Cache.*
- *Ordered and received the CMS to replace expiring supplies in the Shelter Support Units and the Disaster Medical Support Units.*
- *Completed Shelter Support Units resupply of CMS on August 30.*
- *Completed Disaster Medical Support Units resupply of CMS on September 18.*
- *Donated expiring Airway and IV supplies to training departments and to Deerfield Correctional Center to help with their COVID-19 response.*
- *Conducted MCI Transport Unit Training for Chesapeake; August 7, August 14, August 21, 2020*

MMRS Pharmaceutical Caches

- *Resupplied the Hazmat Support Drug Boxes (expiring medications); July 2020.*

MMRS Planning & Program Management

- *Continued TEMS consultant contract for Program Coordinator and part-time Program Specialist.*
- *Supported Hampton Roads Planning District Commission administrative/financial services & regional coordination.*
- *Submitted Grant application for FEMA Public Assistance Grant to seek reimbursement of COVID-19 supplies; Totaling \$26,251.*
- *Supported HRMMRS Strike Team Committee meetings.*
- *Participated in various meetings:*
 - *Monthly Eastern Virginia Healthcare Coalition (EVHC) and full coalition monthly meetings.*
 - *VDEM Region 5 Weekly COVID Call; July 6-September 28, 2020*
 - *All Hazards Advisory Committee (AHAC); July 28, 2020, August 25, 2020, September 22, 2020*

- Various Conference calls related to Hurricane Isaias; July 30 - Sept 4, 2020
- HREMC WebEx; August 11, 2020
All Inclusive Emergency Planning Subcommittee; July 1, 2020, September 9, 2020

Hospital Preparedness Program/Eastern Virginia Healthcare Coalition (EVHC)

EVHC Program Manager

- ***VDH Nursing Home Reopening.*** On July 1, The Regional Coordinator participated in the Virginia Department of Health (VDH) Questions & Answers (Q&A) conference call for Local Health Districts and Healthcare Coalitions.
- ***Weekly Military-Civilian Public Health Meeting.*** Regional Healthcare Coordinator participated in the weekly public health meeting. Community rates of COVID-19 infections were discussed.
- ***EVHC Executive Council Meeting.*** The Regional Healthcare Coordinator hosted the Executive Council monthly conference call. The primary objective of the meeting was to develop the budget and work plan for the second allotment of the COVID Supplemental Grant. Subsequent meetings discussed updated budget requirements, and hiring procedures for our Physician consultants.
- ***Local Health District (LHD) Emergency Planner Meeting.*** On July 10, The Regional Healthcare Coordinator participated in the LHD Emergency Planner conference call. Coordination of COVID response efforts were discussed
- ***EVHC Acute Care Hospital Focus Group Meeting.*** On August 6, the Regional Healthcare Coordinator hosted a virtual meeting with the regions Acute Care Hospitals in order to share and obtain pertinent information for facilities to optimize their operations throughout the pandemic and hurricane season.
- ***GIS Training.*** On August 24, the Regional Healthcare Coordinator, RHCC Manager and Resource Management Specialist participated in the virtual ArcGIS training that includes Survey123 Web, Operations and Application of Mobile GIS.
- ***VDH COVID Partners Call.*** The Regional Healthcare Coordinator participated in the weekly Partners Call during the quarter to discuss current COVID numbers, needs of the communities, and expected assistance from State and Federal agencies.
- ***Eastern Region Hospital C-Suite COVID-19 Call.*** The Regional Healthcare Coordinator participated in the weekly conference calls with Health Systems Corporate Administrators representing the region's acute care hospitals in order to discuss current status of their hospitals, resource needs and best practices.

MVP Coordinator

- ***Long Term Care Focus Group Meeting.*** On July 1, the Medically Vulnerable Populations Coordinator hosted the Long-Term Care Focus Group Meeting. Guest speakers included. Ms. Sara Smith, Virginia Occupational Safety and Health and Ms. Angela Spleen, VDH.
- ***Pediatric Surge Annex Review Meeting.*** On August 5, the Medically Vulnerable Population Coordinator and Education and Training Coordinator conducted a virtual meeting hosting Children's Hospital of The King's Daughters leadership to review the draft of the Pediatric Surge Annex. Their feedback would help to make the Annex more accurate and set the stage for the developing exercise.
- ***COVID Digest.*** The Eastern Virginia Healthcare Coalition Staff has distributed over 30 editions of the COVID Digest informing its members of new and relevant information related to the pandemic during this quarter. The digest has been released twice a week, with extra editions for special topics. For example; changes in PPE usage, CMS regulation changes, etc.
- ***Online Site Visit Schedule*** On July 29, Medically Vulnerable Population Coordinator conducted a survey to schedule online site visits for their long term care facilities. Since then she has conducted 6 virtual site visits with Coalition partners administrative staff. Reviewing Emergency Operations plans strengths and weaknesses, and helping with their annual plans review.
- ***Generator Survey*** On August 3, Medically Vulnerable Population (MVP) Coordinator conducted a survey to verify information in VHASS posted in 2018 for most facilities about their generator and details of its capacity. On August 13 the MVP continued to conduct further outreach to verify information.

- **Tropical Storm Isaias** On August 3-4, Medically Vulnerable Population Coordinator and Education and Training Coordinator conducted outreach to all Long-Term Care facilities to offer assistance, especially to those who lost power. The Regional Health Coordinator sent similar messaging to Acute Care facilities updating them on the storm as it progressed.
- **Skilled Nursing Facility Outreach.** Weekly the Medically Vulnerable Populations Coordinator reached out to facilities listing themselves as compromised, supply insufficient, and/or those who had not updated their Virginia Healthcare Alerting and Status System (VHASS) Long Term Care Facility (LTC) status board in over 72 hours.
- **PIO Meeting.** On September 11, the Medically Vulnerable Population Coordinator hosted a PIO meeting for all the major healthcare network representatives to discuss campaigns such as mask up, vaccinations and COVID vaccinations as they become available.

Exercise and Training Coordinator

- **Hurricane Rona Tabletop Exercise (TTX).** The Medically Vulnerable Populations Coordinator with the assistance of the Exercise and Training Coordinator conducted multiple table top exercises entitled Hurricane Rona TTX. The purpose of the exercise was for Long Term Care facilities to look at possible gaps in transportation plans in regards to COVID 19 requirements. This exercise was offered over a two-month period, several Long Term Care facilities participated as well as dialysis and home health. Following the exercises an After Action Report was developed and shared with the participants.
- **EVHC Pediatric Surge TTX Exercise.** On September 18, the Education and Training Coordinator hosted the region wide Pediatric Surge Tabletop Exercise to test the EVHC Pediatric Surge Annex.
- **National Disaster Medical System (NDMS) TTX Planning Meeting.** On September 10, the Education and Training Coordinator, Regional Healthcare Coordinator met with Mr. Barton Allen, Naval Medical Center Portsmouth (NMCP) Emergency Manager to begin developing a regional TTX to test the NMCP NDMS activation plans.
- **Exercise and Training Workgroup Meeting.** On September 29, the Exercise and Training Coordinator conducted the virtual Exercise and Training Workgroup Meeting. The group discussed upcoming training as well as expectation for the fiscal year. Members of the group were asked to think about possible training classes for the future and report back

RHCC Manager

- **Resource Management Specialist.** The RHCC manager worked with the new Resource Management Specialist on PPE distribution, warehouse inventory, and supply ordering procedures.
- **Statewide Regional Healthcare Coordinating Center (RHCC) Workgroup Meeting.** On July 8, the RHCC manager attended the RHCC work group virtual meeting. Discussion centered on COVID outbreaks, PPE, and best practices for outreach to EVHC partners.
- **Operative IQ Demonstration.** On July 20, the Regional Healthcare Coordinator, RHCC Manager, and Resource Management Specialist participated in the Operative IQ Resource Management System demonstration for healthcare coalition sponsored by the VHHA.

Resource Management Specialist

- **Personal Protective Equipment (PPE) Distribution.** The Resource Management Specialist working with the RHCC manager conduct VHASS reviews and outreach to Coalition members regarding PPE needs. EVHC receives PPE for distribution from the state each week based on the needs of its members. The PPE is then distributed to our members in need.
- **Go2Vent Distribution.** At the onset of COVID EVHC purchased 58 Go2Vents for our Acute Care Hospitals. These vents were delivered in July and were distributed to all facilities who were interested.
- **HEART Printer Deliveries.** A purchase request was made by HEART for 15 all-in-one printers for the Armature Radio operators to be able to distribute messaging quicker. During the month of July and August these printers were distributed to the Coalition Partners with radios at their facilities.
- **Fixed Satellite Phone Project.** The Medically Vulnerable Population Coordinator and Resource Management Specialist worked to distribute the 52 Satellite phones allocated to our members. By the end of the first quarter 27 phones have been distributed.

EVHC Staff

- **LeadingAge Virginia Members Call.** Coalition Staff participated in the LeadingAge Members Conference Call the focus of this call on the VDH Nursing Home Guidance for Phased Reopening. These calls were conducted weekly with LeadingAge throughout the quarter.
- **Work Plan and Grant Requirements Review.** On July 7, The Regional Healthcare Coordinator conducted a work plan and grant requirement review with staff for the upcoming 2020-2021 fiscal year.
- **Governor Northam's Address.** EVHC staff viewed the Governor's state-wide briefing to identify the next steps for addressing the COVID-19 pandemic.
- **Tropical Storm Isaias.** On July 31, the Regional Healthcare Coordinator and staff participated in the VDEM Region 5 conference call to discuss the potential impacts of Tropical Storm Isaias. Staff participated in several more conference calls regarding Isaias as well as conducting outreach to Coalition members.

VA-1 DMAT (Disaster Medical Assistance Team – federal team)

- Conducted (virtual) team meetings July 2, August 6, and September 3 and 17.
- Conducted Orientation training for 17 new members on August 11, 18, and 25.
- Continued providing 96 sq. ft. locked storage for team uniforms and gear.
- 2020 COVID-19 Response, Kitrian Meagher, Logistics Support, MSC – DC, Frederick, MD - Washington, DC June 8, 2020 - July 5, 2020
- 2020 Independence Day Celebration, Kathleen Colantuono, HMTF Stations, Washington, DC July 3, 2020 - July 5, 2020
- 2020 COVID-19 Response, Kathleen Colantuono, ASPR/OEM Staff - TX Support, Dallas, TX July 6, 2020 - July 10, 2020
- 2020 COVID-19 Response, Paul Goulart and Tim Jeter, NC-1 McAllen, TX July 12, 2020 - July 26, 2020
- 2020 COVID-19 Response, Kathleen Colantuono, Dallas, TX July 13, 2020

- 2020 COVID-19 Response, Kathleen Colantuono, SOC Resource Coordination and Mobilization, HHS SOC Washington, DC
July 2020
- 2020 COVID-19 Response, Daniel Lawrence, Unspecified, PA-4 Mission Cancelled,
July 13, 2020 - July 13, 2020
- 2020 COVID-19 Response, Kathleen Colantuono and Thomas Schwalenberg, NDMS FED - LA Assessment
18 July, 2020 - 22 July, 2020
- 2020 COVID-19 Response, Sabina Newton, NDMS Behavioral Health Follow-up, Home of Record
July 19, 2020 - August 31, 2020
- 2020 COVID-19 Response, Kathleen Colantuono, SOC Resource Coordination and Mobilization, HHS SOC
Washington, DC
July 22, 2020
- 2020 COVID-19 Response, Daniel Lawrence, PA-4 DMAT, San Antonio, TX
July 26, 2020 - August 9, 2020
- 2020 COVID-19 Response, Kathey Henley, EMR Data Entry, MSC Frederick, MD
August 2, 2020 - August 15, 2020
- 2020 COVID-19 Response, Jeffrey Meyer, TN-1 HMTF, Baton Rouge Gen Hosp, Baton Rouge, LA
August 18, 2020 - September 1, 2020
- 2020 COVID-19 Response, IMT Behavioral Health, Sabina Newton, Gloucester, VA
September 2020
- 2020 Ruth Bader Ginsburg Funeral NSSE, Lying in State - U.S. Capitol, Washington, DC, 2 HMTFs
Thomas Schwalenberg DTC
HMTF Alpha - Phillip Thompson, TFL, Karen Baker, Salvadore Sylvester, Mary Frayser, Charles Jankowski, and
Gregory Neiman
HMTF Beta - Daniel Lawrence, TFL, Samuel Kim, Amy Smith-Peard, Caren Herring, Nicole Epp, and Mary Morton
September 23-25, 2020
- 2020 COVID-19 Response, Kathleen Colantuono, SOC Resource Coordination and Mobilization, HHS SOC
Washington, DC
September 22, 2020 - October 6, 2020
- A "C2" command and control kit assigned to VA-1 and stored in the council office was regularly inventoried and
maintained by team logistics personnel.
- As of September 30, the team had 71 federal personnel. One member was added to VA-1 DMAT during the first
quarter FY20.